



St. Gerard Majella School 2005 Dougherty Ferry Road Kirkwood, MO 63122

**KINDERGARTEN
APPLICATION
FOR ADMISSIONS
2017-2018**



National Blue Ribbon School
2012

WELCOME TO ST. GERARD MAJELLA

Included in this application packet is:

- Principal Letter
- Application Information Packet (**return today**)
- Letter from Fr. Skillman concerning financial obligations for the 2017-2018 school year
- Preliminary version of 2017-2018 school year calendar
- A copy of “APT Green/Gold Weekly Raffle” expectations
- Medical Form
- Kirkwood Y School Aged Child Care (SACC) information (available upon request)

- St. Louis Archdiocesan Safe Environment Program “Protecting God’s Children” Information
EACH PARENT WHO WISHES TO VOLUNTEER MUST REGISTER ONLINE.
The website is <http://health.mo.gov/safety/fcsr/>. In order to register, you will need your social security number and a valid credit card. The fee is \$14.25 per person. Each applicant is responsible for the \$14.25.

The information needed for the parish to access your background check will be obtained from the following:

- Print off the form that verifies your registration and submit a copy to Kathy George at the parish office along with a completed Worker Registration Form. Two Worker Registration forms will be available.

Once you have completed these steps you will be in compliance for all SGM activities involving children. If you think you are already in compliance, you may call the parish office to verify your compliance status.

*** February 21 and 22 KINDERGARTEN SCREENING TEST**

The children will be given the Missouri KIDS screening test at school (2005 Dougherty Ferry Road) between 7:50am-3:00pm on Tuesday, February 21, and Wednesday, February 22. This screening test is administered to validate readiness and aid in Kindergarten curriculum planning.

TESTING DATE: _____

TESTING TIME: _____

The screening will be held in Parish Meeting Rooms. Please park on the Church side of the island when you arrive.

We suggest arriving about 10 minutes early for your scheduled testing time to allow your child a few minutes to get comfortable and meet some new children. Please feel free to bring younger children with you.

Primary teachers will be administering the Missouri KIDS screening test. A teacher will come to Parish Meeting Room 227 to meet your child and take him/her for screening. Parents will wait in a Meeting Room until the screening is complete. The screening usually takes about 50-60 minutes. There will be a questionnaire for parents to complete while children are being screened.

If your child becomes ill or you have any additional questions before Monday, Feb. 20, 2017, please call the school office at (314) 822-8844 ext. 2.

*** NOTIFICATION OF ACCEPTANCE**

A letter will be sent via email notifying you of acceptance into the class. The date of the new Kindergarten parent meeting is Wednesday, March 29, 2017. At that meeting you will receive your session assignment, student addresses and phone numbers, uniform information, etc.

In addition to Ms. Guthrie and the school staff,
look forward to a warm welcome from the SGM Mentor Committee.



St. Gerard Majella School 2005 Dougherty Ferry Road Kirkwood, MO 63122

February 5, 2017

Dear Parents,

St. Gerard Majella School is committed to providing a solid religious program that is consistent with the tenets of the Catholic faith and which is directly linked to the St. Gerard Majella parish mission statement. St. Gerard Majella School is also committed to providing an academic program that is rigorous and enriching...ever responsive to the potential and needs of the individual student within a general classroom setting.

The success of a child's experience in a Catholic school is built around mutual respect, support, and communication between parents and the school/parish staff.

In the area of faith and living, parents are the strongest influence and example for their children. Consistent participation in the sacramental life of the Church is crucial to a child's faith development. Family participation in weekly Sunday liturgy, sharing of time and talent, responsible financial stewardship, and participating in parish service/outreach projects is expected.

Parental interest in and support of the educational endeavors of their children are a strength and an asset in helping children develop an appropriate and positive attitude toward education. Parents of children enrolled in our school are expected to support the Archdiocesan Parent Witness Statement and the school's policies/procedures as outlined in the Parent Handbook. Parents are also expected to participate in parent/teacher conferences and attend scheduled parent meetings.

By applying for admittance into St. Gerard Majella School, you have elected to place your child in an environment of faith and learning where values, attitudes, and skills acquired and practiced today will serve your child well into their future.

Sincerely,

Ms. Chris Guthrie
Principal



National Blue Ribbon School
2012

ST. GERARD MAJELLA SCHOOL KINDERGARTEN APPLICATION PACKET 2017-2018

Date of Registration into SGM Parish (Month/Year) _____ N/A

FAMILY NAME (last name only): _____

_____ **My child/children will be attending St. Gerard Majella School for the 2017-18 school year.**

Registration Fee: \$175.00 registration fee per child (\$100.00 registration, \$50.00 technology fee and \$25.00 APT student fee)

Date _____ Amt. Pd. _____ Ck# _____

Student's First Name

1. _____

2. _____

Need afterschool childcare: YES NO
(offered from 3:10-6:00pm by SACC Kirkwood Y)

By registering my child/ren at St. Gerard Majella School:

- I acknowledge that I will be required to abide by the SGM policies/procedures and the Archdiocesan Parent Witness Statement explained in the SGM Parent/Student School handbook.
 - The SGM school handbook contains not only general information about the school, but also the policies that apply to all students. It is important that each family read the handbook and familiarize itself with these policies. The school parent/student handbook is published online. You can access it at www.sgmschool.org.
- I agree to fulfill the financial obligations set forth in the SGM School Board tuition policy and procedures.
- I understand that I am expected to work 3-4 times a year in the cafeteria or submit a \$150-\$175 buyout fee.
 - Cafeteria scheduling forms are sent home in April
- I understand that participation in the "APT Green/Gold Weekly Raffle" initiative will run in July, 2017. Mrs. Laurie Tighe will give you more information on this.

Print Name

Signature

_____ I am interested in receiving information on tuition assistance.

_____ I am interested in receiving information on contributing to assist a family unable to pay full tuition.

Registration is complete when this signed form is submitted to the School Office, \$175.00 per child (registration \$100.00, \$50.00 technology fee, \$25.00 student fee) are paid and appropriate birth/baptismal certificates are certificates are on file in the School Office.

STUDENT INFORMATION

Date of Application _____ Grade Entering _____

School District student resides in _____

Local Public School Attendance Area:

Parkway _____	Kirkwood _____	Other District _____
Barretts _____	Keysor _____	School _____
Hannah Woods _____	North Glendale _____	
Wren Hollow _____	Robinson _____	
Carmen Trails _____	Tillman _____	
South Middle _____	Westchester _____	
West Middle _____	Nipher Middle _____	
Southwest Middle _____	North Kirkwood Middle _____	
	Kirkwood High _____	

STUDENT INFORMATION:

Full Name _____ Prefers to be called _____

Permanent Address _____ City _____ State _____ Zip _____

Telephone Number _____ Date of Birth _____ Male _____ Female _____

Religion: Roman Catholic _____ Other (please specify) _____

Baptism: Church _____ Date _____ City _____ State _____

First Reconciliation: Church _____ Date _____ City _____ State _____

First Eucharist: Church _____ Date _____ City _____ State _____

Confirmation: Church _____ Date _____ City _____ State _____

PARENT MARITAL STATUS:

_____ MARRIED _____ WIDOWED _____ DIVORCED* _____ SEPARATED* _____ SINGLE

Student resides with: Both parents _____ Mother only _____ Mother/Stepfather _____
 Guardian _____ Father only _____ Father/Stepmother _____

* If divorced/separated, indicate custody status: Joint Legal _____ Mother Only Legal _____ Father Only Legal _____
 Joint Physical _____ Mother Only Physical _____ Father Only Physical _____

* If divorced/separated, financially responsible part: _____

A COPY OF THE DIVORCE DECREE MUST BE ON FILE IN THE SCHOOL OFFICE PRIOR TO THE FIRST DAY OF SCHOOL.

Total number of children in family _____ Number of Boys _____ Number of Girls _____

Students rank in family (first, second, third, etc.) _____

Names of other children in family:

Name _____ DOB _____ Name _____ DOB _____

Name _____ DOB _____ Name _____ DOB _____

STUDENT BACKGROUND INFORMATION

Schools/Preschools previously attended:

Name of School/Address

Dates Attended:

Has the applicant been diagnosed with a special need or condition that impacts learning or the learning environment? Yes ___ No ___
If yes, explain _____

Are services currently being received for any of the above? Yes _____ No _____
If yes, list provider of services, minutes of support services received weekly, and any other pertinent information _____

PLEASE NOTE: If a special learning need or condition exists, a copy of the diagnostic evaluation and recommended accommodations must be provided to St. Gerard Majella School before registration will be finalized.

Are there any other learning considerations needed for this applicant? Yes _____ No _____
If yes, explain _____

Does the applicant have any medical issue the school needs to be aware of? Yes _____ No _____
If yes, please describe _____

Is the applicant currently on any medication that the school needs to be aware of? Yes _____ No _____
If yes, list medication and possible side effects _____

PARENT INFORMATION

FATHER

Marital Status: Married _____ Divorced _____ Widowed _____ Single _____
Remarried _____ If married, name of spouse _____

Father's Name _____ Home Telephone _____

Address _____

E-mail Address (Please Print) _____

Religion: Roman Catholic _____ Other _____ (please specify) _____

Employer _____

Address _____

Occupation/Title _____ Business Telephone _____

MOTHER

Marital Status: Married _____ Divorced _____ Widowed _____ Single _____
Remarried _____ If remarried, name of spouse _____

Mother's Name _____ Home Telephone _____

Maiden Name _____

Address _____

E-mail Address (Please Print) _____

Religion: Roman Catholic _____ Other _____ (please specify) _____

Employer _____

Address _____

Occupation/Title _____ Business Telephone _____

These statements are true and accurate to the best of my knowledge.

Parent Signature _____

St. Gerard Majella



1969 Dougherty Ferry Road, Kirkwood, MO 63122-3538 (314) 965-3985
Fax (314) 965-7650

February 5, 2017

Dear Parents,

Enclosed is the tuition information for the coming school year. Again, our parish community is committed to educating every child of the parish that wants a Catholic education. If the cost of tuition has you considering different educational options, please speak with me for the range of ways we can keep Catholic education accessible to the broadest range of parishioners.

At registration, one check per child for \$175.00 covers the following:

- \$100.00 Registration fee (unchanged for several years)
- \$50.00 Technology fee (unchanged for three years – licenses, student programs, etc.)
- \$25.00 APT annual fee (moved to registration time instead of August)

If a family prefers not to sell the chances, a \$200.00 donation may be made to the APT.

Tuition for 2017-2018 School Year

1 Child	\$5,680
2 Children	\$9,930
3 Children	\$12,430
4 Children	\$13,850

Based on our current enrollment, the actual cost to education a child at SGM is approximately \$7,000. While that may seem high, every public school in the area exceeds this figure by several thousand dollars. How can we do this? Our school is supported by every parishioner who contributes to the parish. This is why it is so important that we all participate in the Sunday Offertory Collection as well. We all need to support the work and ministry of Catholic Education.

Also Every family, through the APT(Alliance of Parents and Teachers) , is expected to sell at least 8 *Green and Gold Raffle* tickets at \$25.00 a ticket to help fund the APT activities. This raffle has been very successful, especially with the on-line purchasing option. Every child in the school benefits from the proceeds of this raffle, so everyone needs to join in supporting this raffle. The APT continues to invite families to sell their tickets after Mass if they are unable to find other outlets to sell the tickets. If you prefer not to sell tickets, a \$200.00 donation may be offered directly to the APT.

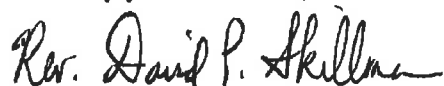
There are resources available to those families that need some assistance to keep their children in school. Currently the **Guardian Angel Fund** contributes over \$25,000 a year to assist families with tuition. We have also adjusted tuition for some families with extenuating circumstances to help them keep their children at SGM school. If financial circumstances make you question sending you child(ren) to SGM, please call me to discuss some options. Tuition can be negotiated for those that demonstrate a need for tuition assistance.

In the end, tuition is strongly impacted by the enrollment. A full school helps to increase the levels of interaction among the students, it provides opportunities for greater social interaction and keeps down the cost of education by sharing it among a larger pool of families. Have you invited someone to consider SGM? How have you shared the good that happens at SGM school every day? Have you invited someone to take a tour of the school and learn more about what we offer? Enrollment management takes everyone's participation.

As in the past, we will continue with the "Early Payment Discount." If you are able to pay your entire tuition by August 15, 2017, you will receive a 2% discount. The payment book mailed to you in July will have the discounted tuition listed. Additionally, many companies make matching gifts to elementary schools...check with your company and call the office on how we can help with this as well.

Finally, again, if the cost of education is making you re-consider Catholic education, please contact me to discuss the options that are already available to our families.

Sincerely yours in Christ,

A handwritten signature in black ink that reads "Rev. David P. Skillman". The signature is written in a cursive style with a prominent initial "R" and a long, sweeping underline.

Rev. David P. Skillman
Parochial Administrator

PRELIMINARY CALENDAR FOR SCHOOL YEAR 2017-2018

This is the preliminary calendar for the school year. What this includes is everything that you will want to know as far as days off, etc. You will be able to view a more complete calendar in August, 2017.

August

August 13th—Visiting Day. Attend 11:30am Mass come over to school to drop off supplies, more info will be provided later

August 15th—First Day of School—full uniform -lunch will begin— Gr. 1-8 Mass

September

September 4th—Labor Day—No School

September 18-21—Testing Week for Grades 2-8

September 22—No School—Fallfest set up

September 23—Fallfest

October

October 13th—End of First Quarter

October 25th—Report Card Conferences beginning at 3:30pm until 7:00pm,
2:30pm Dismissal

October 26th—Report Card Conferences beginning at 9:00am until 3:00pm

October 27th—No School

October 31st—Halloween—treats in the afternoon

November

November 1st—Feast of All Saints—No School

November 22nd—Grandparents and Special Friends Day 8:30am until 11:30am

November 23rd and 24th—Thanksgiving Observance

November 27th through 30th—Fifth grade shadow week of middle school

December

December 2nd—First Reconciliation

December 8th—Feast of the Immaculate Conception—No School

December 11th -18th —Exam week for Middle School

December 18th—End of Second Quarter

December 19th—Christmas All School Mass/ Celebration—dismissal 11:30

December 20th -- Christmas Vacation

January

January 2nd—Teacher Workday

January 3rd—School Resumes

January 15th—MLK Day—No School

January 28th-February 2nd—Catholic Schools Week

February

February 4th—Registration Sunday

February 4th through 16th Re-registration for grades 1-8

February 19th—President's Day—No School

March

March 2nd—End of Third Quarter

March 9th –Report cards

March 10th through March 18th –Spring Break

March 19th—classes resume

March 29th—Holy Thursday—11:30 dismissal

March 30th through April 2nd—Easter Observance –No School

April

April 3rd—school resumes

May

May 4th—Field Day

May 5th—First Communion

May—Awards Ceremony for 8th grade/Fun Field Trip/Graduation TBA

May 25th—Last Day—cleanup/Mass/dismissal at 11:00am

APT - GREEN/GOLD Weekly Raffle – **2017/18**

As an alternative way to raise additional funds to secure school programs currently in place and to help keep tuition at a minimum, the APT (Alliance of Parents and Teachers) organizes an annual raffle to be kicked off each spring. This APT fundraising initiative **replaces** the multiple, door to door Innisbrook Wrapping Paper sales, Magazine Drives, and Entertainment Book sales that families used to be responsible for. The raffle has been very successful and over \$40,000.00 is raised each year to assist in funding school activities and improvements to the school campus that directly enhance the learning experience of our students.

- **All new & returning registering families** are required to participate.

2017/18 RAFFLE SPECIFICS:

- **ALL PROCEEDS BENEFIT THE SCHOOL!**
- **Every SGM school family is responsible for selling a minimum of (8) \$25 raffle tickets.**
- **Sales will start Monday, July 24, 2017 and will end at 11:59pm on Friday, August 11, 2017.**
 - The raffle drawings begin the first week of the new school year and continues through the last Monday that school is in session in May.
 - The first Monday of each month the “Raffle Committee” will pick a winner and that winner will receive a cash prize of \$250. Every additional Monday in the month a different winner will receive a cash prize of \$75.

BONUS: If you win the cash prize for the week your ticket is automatically reentered for the following Mondays!!!!

GOAL:

2200 tickets sold = \$55,000

- Tickets will be sold via GoRaiseDough.com, an organization that administers online raffle ticket sales. **YES, tickets may be purchased with credit cards!**
- All families will receive an email from GoRaiseDough.com explaining how to register along with an email format to send to potential buyers.
- Paper tickets will be available, by request only, for those who have buyers not on the Internet. Please contact Laurie Tighe for paper tickets letighe@gmail.com

Grade Entering _____

School Year: 2017 - 2018

List Dates (month – day – year)

Physical Examination Form

Type of vaccine	1 st	2 nd	3 rd	4 th	5 th
DTaP/DTP (Diphtheria, Tetanus, Pertussis)					
DT					
Td					
OPV/IPV (polio)					
MMR (Measles, Mumps, Rubella)					
Measles					
Mumps					
Rubella					
HIB					
TB Test (type & result)					
Hepatitis B					
Varicella (chicken pox vaccine)					
Other:					

Follow-Up Notes:

THIS FORM MUST BE RETURNED TO THE SCHOOL OFFICE BY:

Student's Name: _____

Birth Date: _____ Sex: _____

Parent/Legal Guardian: _____

Physician's Name: _____

Physician's Phone #: _____

To Parent/Legal Guardian:
In accordance with the recommendations of the St. Louis Archdiocese Health Advisory Committee, all children are expected to have a complete physical examination upon entrance to kindergarten, 3rd grade, 6th grade, 9th grade, and all newly enrolled students who have not had a physical examination within the past 12 months.

This form is provided for the convenience of your child's physician. At the time of the examination please have your physician complete and sign this form. ***It is expected that each student have this form on file at school by the first day of school.***

School Name: St. Gerard Majella

School Address: 2005 Dougherty Ferry Road, Kirkwood MO 63122

School Phone: (314) 822-8844

Physical Examination Form – St. Gerard Majella

Medical History (to be completed by parent)

Eyes: Glasses ____ (reading ____ distance ____) Contacts ____
Other _____
Ears: Frequent infections _____
Hearing Difficulty (explain) _____
Hearing Aid: right ____ left ____ wear at school ____
Allergies: (drugs, food, insects, pollens) _____
Please list: _____
Has the allergy ever required emergency action? (explain) _____

Asthma: Yes ____ No ____ Triggered by: _____
Treatments/Medications: _____
Diagnosed by physician (date): _____

Seizures: Yes ____ No ____ Date of last seizure: _____
Describe Seizure: _____
Medication: _____

Other Medication/Inhaler: _____
Reasons for taking: _____

Other Health Concerns:

<input type="checkbox"/> yes	<input type="checkbox"/> no	Diabetes	<input type="checkbox"/> yes	<input type="checkbox"/> no	heart problems
<input type="checkbox"/> yes	<input type="checkbox"/> no	bleeding	<input type="checkbox"/> yes	<input type="checkbox"/> no	eating
<input type="checkbox"/> yes	<input type="checkbox"/> no	sleeping	<input type="checkbox"/> yes	<input type="checkbox"/> no	bowel
<input type="checkbox"/> yes	<input type="checkbox"/> no	bladder	<input type="checkbox"/> yes	<input type="checkbox"/> no	bed wetting
<input type="checkbox"/> yes	<input type="checkbox"/> no	dental	<input type="checkbox"/> yes	<input type="checkbox"/> no	skin
<input type="checkbox"/> yes	<input type="checkbox"/> no	menstrual history	<input type="checkbox"/> yes	<input type="checkbox"/> no	phobias(fears)
<input type="checkbox"/> yes	<input type="checkbox"/> no	blood pressure	<input type="checkbox"/> yes	<input type="checkbox"/> no	orthopedic
<input type="checkbox"/> yes	<input type="checkbox"/> no	neurological	<input type="checkbox"/> yes	<input type="checkbox"/> no	head aches
<input type="checkbox"/> yes	<input type="checkbox"/> no	blood disorder	<input type="checkbox"/> yes	<input type="checkbox"/> no	lungs
<input type="checkbox"/> yes	<input type="checkbox"/> no	sickle cell anemia	<input type="checkbox"/> yes	<input type="checkbox"/> no	TB exposure
<input type="checkbox"/> yes	<input type="checkbox"/> no	bee allergy			

Explain: _____
Other illness, injury, or health problem that might affect performance at school: _____

Physical Examination (to be completed by physician)

Growth Measurements:
Height: _____ Weight: _____
Dietary restrictions: _____

Physiologic Measurements:
Temperature: _____ Pulse: _____ Respiration: _____
Blood pressure: _____ Urinalysis: _____

Physical Exam:
General Appearance: _____
Skin: _____
Head: _____
Neck: _____
Eyes: _____
Vision Test: Both ____ Right ____ Left ____

Ears: _____
Hearing Test: Pass ____ Fail ____

Nose/Mouth/Throat: _____
Chest: _____
Abdomen: _____
Genitalia: _____
Back & Extremities: _____
Neurological Exam: _____

Chronic conditions and treatment: _____

Should physical activity be restricted? Yes ____ No ____
If yes, specify degree: _____
Other restrictions: _____
Preferential Seating: _____

Signature: _____ **Date of Exam:** _____
Date: _____