



St. Gerard Majella School Long-Term Loaner Chromebook Policy

Student: Since I have not had my personal Chromebook repaired in the past 2 weeks and have not communicated with Mrs. Fisher my plans to replace or repair my Chromebook, as part of the long-term loan of a school-owned Chromebook, I understand and agree that:

I will follow the guidelines outlined in the [Middle School Computer Use Agreement](#) which I signed in August 2021.

- I will use the Chromebook for academic purposes.
- I will not change settings on the Chromebook that will affect the next person who uses it.
- I will use caution when adding extensions or apps, and use caution when downloading files from the Internet. I will not add extensions that are games, or extensions that distract from learning.
- If I think there is something wrong with the loaner Chromebook, like strange ads or a changed search engine, I will bring it to Mrs. Fisher in the Computer Lab to inspect for malware.
- I understand Mrs. Fisher will review the loaner Chromebook for physical damage.

Take care of the loaner Chromebook:

- No food and liquid around the Chromebook.
- No grabbing the Chromebook by the screen, which may cause the screen to break.
- No putting pencils, papers or other materials on the keyboard when closing the Chromebook, which may cause the keys and/or screen to break.
- Always keep the loaner Chromebook in its closed case, zipped.
- When needed, I will clean the screen with a cloth designed for cleaning electronics.
- When needed, I will clean the keyboard with a slightly damp cloth.
- I can take this Chromebook home to do homework, and must bring it back each day for class.
- I am responsible for the Chromebook charger, and will make sure my Chromebook is charged for school.

Return your loaner Chromebook and charger to the Computer Lab at the end of the semester or when you purchase a new Chromebook for school. A new Chromebook must be given to Mrs. Fisher to enroll with \$35 check.

I will be using Chromebook # _____

Print student's name

Student Signature

Parents: I understand that if the loaner Chromebook is not in usable condition at the end of the loaning period, I will forfeit my \$100 deposit. If the loaner is returned in working order, I will receive \$50 of my \$100 deposit back to me. It is my responsibility to get my student's Chromebook repaired for the next semester.

Parent/Guardian Signature