

### **GRADES 1-8 APPLICATION** FOR ADMISSIONS 2021-2022



### WELCOME TO ST. GERARD MAJELLA!

### Included in this application packet is:

- Principal Letter
- Application Information Packet (return today)
- Letter from Fr. Skillman concerning financial obligations for the 2021-2022 school year
- A copy of "APT Green/Gold Weekly Raffle" fundraiser expectations
- Gerard Care (After School Child Care) information (available upon request)

Start date for K-8 will be August 18, 2021.

St. Louis Archdiocesan Safe Environment Program "Protecting God's Children" Information EACH PARENT WHO WISHES TO VOLUNTEER MUST REGISTER ONLINE.

The website is https://www.preventandprotectstl.org. In order to register, you will need your social security number and a valid credit card. The fee is \$8.00 per person. Each applicant is responsible for the \$8.00.

Once you have completed these steps you will be in compliance for all SGM activities involving children. If you think you are already in compliance, you may call the parish office to verify your compliance status.

### Registration process

- Interview with principal
- Registration/technology fee, and APT student fees are paid
- Parish registration complete
- Tuition agreement read (available on the sgmschool.org website, Parent/Student Handbook, page
   9)

If you have any questions or concerns during the above stated process, do not hesitate to call the school office. (314-822-8844, press 2)

February 7, 2021

Dear Parents,

St. Gerard Majella School is committed to providing a solid religious foundation that is consistent with the tenets of the Catholic faith and which is directly linked to the St. Gerard Majella parish mission statement. St. Gerard Majella School is also committed to providing an academic program that is rigorous and enriching...ever responsive to the potential and needs of the individual student within a general classroom setting.

The success of a child's experience in a Catholic school is built around mutual respect, support, and communication between parents and the school/parish staff.

In the area of faith and living, parents are the strongest influence and example for their children. Consistent participation in the sacramental life of the Church is crucial to a child's faith development. Family participation in weekly Sunday liturgy, sharing of time and talent, responsible financial stewardship, and participating in parish service/outreach projects is expected.

Parental interest in and support of the educational endeavors of their children are a strength and an asset in helping children develop an appropriate and positive attitude toward education. Parents of children enrolled in our school are expected to support the Archdiocesan Parent Witness Statement and the school's policies/procedures as outlined in the Parent Handbook. Parents are also expected to participate in parent/teacher conferences and attend scheduled parent meetings.

By applying for admittance into St. Gerard Majella School, you have elected to place your child in an environment of faith and learning where values, attitudes, and skills acquired and practiced today will serve your child well into their future.

Sincerely,

Ms. Chrisell M. Guthrie, Ed.S.

Principal



1969 Dougherty Ferry Road, Kirkwood, MO 63122-3538

(314) 965-3985

x (314) 965-7650

February 7, 2021

Dear Parents,

Enclosed is preliminary tuition information for the coming school year. Exact tuition numbers will be finalized and published soon. We expect a modest increase to account for the cost to educate our students. Our school is supported by every parishioner who contributes to the parish. This is why it is so important that we all participate in the Sunday Offertory Collection as well. We all need to support the work and ministry of Catholic Education.

At registration, one check per child for \$175.00 covers the following:

\$100.00 Registration fee (unchanged for several years)

\$50.00 Technology fee (unchanged for three years – licenses, student programs, etc.)

\$25.00 APT annual fee (moved to registration time instead of August)

Every family, through the APT (Alliance of Parents and Teachers), is expected to sell at least 8 *Green and Gold* raffle tickets at \$25.00 a ticket to help fund the APT activities. This raffle has been very successful, especially with the on-line purchasing option. Every child in the school benefits from the proceeds of this raffle, so everyone needs to join in supporting this raffle. The APT continues to invite families to sell their tickets after Mass if they are unable to find other outlets to sell the tickets. If you prefer not to sell tickets, a \$200.00 donation may be offered directly to the APT.

Our parish community is committed to educating every child of the parish that wants a Catholic education. There are resources available to those <u>families that need some assistance</u> to keep their children in school. If financial circumstances make you question sending your child(ren) to SGM, <u>please</u> contact me to discuss some options. Tuition can be negotiated for those that demonstrate a need for tuition assistance.

In the end, tuition is strongly impacted by the enrollment. A full school helps to increase the levels of interaction among the students, it provides opportunities for greater social interaction and keeps down the cost of education by sharing it among a larger pool of families. Have you invited someone to consider SGM? How have you shared the good that happens at SGM school every day? Have you invited someone to take a tour of the school and learn more about what we offer?

As in the past, we will continue with the "Early Payment Discount." If you are able to pay your entire tuition by August 15, 2021, you will receive a 2% discount. Additionally, many companies make matching gifts to elementary schools...check with your company and call the office to inquire how we can help with this as well.

Be assured of my daily prayers for your family. It is a privilege to cooperate with you in the Catholic formation of your child(ren).

Sincerely yours in Christ,

Rev. David P. Skillman

Pastor

### ST. GERARD MAJELLA GRADE 1-8 SCHOOL APPLICATION PACKET 2021-2022

N/A

Date of Registration into SGM Parish (Month/Year)

FAMILY NAME (last name only):\_\_\_\_\_\_ My child/children will be attending St. Gerard Majella School for the 2021-22 school year. Registration Fee: \$175.00 registration fee per child (\$100.00 registration, \$50.00 technology fee and \$25.00 APT student fee) Date\_\_\_\_\_ Amt. Pd.\_\_\_ Ck# Student's First Name Grade in 2021-22 1 3 5 6 8 1 2 3 5 4 6 3. 1 3 5 8 1 2 3 5 8 3 1 4 5 6 8 Need afterschool childcare: YES NO (offered from 3:10-6:00pm by Gerard Care) By registering my child/ren at St. Gerard Majella School: I acknowledge that I will be required to abide by the SGM policies/procedures and the Archdiocesan Parent Witness Statement explained in the SGM Parent/Student School handbook. The SGM school handbook contains not only general information about the school, but also the policies that apply to all students. It is important that each family read the handbook and familiarize itself with these policies. The school parent/student handbook is published online. You can access it at www.sgmschool.org. I agree to fulfill the financial obligations set forth in the SGM School Board tuition policy and procedures. I understand that I am expected to work 3 times a year in the cafeteria or submit a \$150.00 buyout fee. o Cafeteria scheduling forms are sent home in April.

I am interested in receiving information on contributing to assist a family unable to pay full tuition.

Registration is complete when this signed form is submitted to the School Office, \$175.00 per child (registration \$100.00, \$50.00 technology fee, \$25.00 student fee) are paid and appropriate birth/baptismal certificates are certificates are on file in the School Office.

I understand that participation in the "APT Green/Gold Weekly Raffle" initiative will run from July 23 - August

6, 2021. Please contact Mrs. Amanda Wolf if you have any questions, wolfamanda2015@gmail.com

I am interested in receiving information on tuition assistance.

Print Name

Signature

### STUDENT INFORMATION

Date of Application	Grade Entering	_		
School District student resides in				
Wren Hollow Carmen Trails South Middle West Middle	Kirkwood Hi	le	Other District School	
STUDENT INFORMATION:				
Full Name		Prefers to be ca	alled	
Permanent Address	C	City	State Zip	
Telephone Number	Date of Birth _	Ma	le Female	
Religion: Roman Catholic	Other	(please specify)		
Baptism: Church	Date _	City _	State	
First Reconciliation: Church	Date _	City _	State	
First Eucharist: Church	Date _	City _	State	
Confirmation: Church	Date _	City _	State	
PARENT MARITAL STATUS:  MA  Student resides with: Both parents	RRIED WIDOWE	ED DIVORCED*	SEPARATED* SINGLE	
	Fath	ner only	Mother/StepfatherFather/Stepmother	_
* If divorced/separated, indicate custody	status: Joint Legal Joint Physical	Mother Only Legal Mother Only Physica	Father Only Legal Il Father Only Physical	_
* If divorced/separated, financially response	onsible part:			
A COPY OF THE DIVORCE DECRESCHOOL.	E MUST BE ON FILE I	N THE SCHOOL OFFIC	E PRIOR TO THE FIRST DAY C	)F
Total number of children in family	Num	ber of Boys	Number of Girls	
Students rank in family (first, second, thi	rd, etc.)			
Names of other children in family:				
Name	DOB	Name	DOB	
Name	DOR	Name	DOR	

### STUDENT BACKGROUND INFORMATION

Schools/Preschools previously attended: Name of School/Address	Dates Attended:
Has the applicant been diagnosed with a special need or condition that impacts lear  If yes, explain	
Are services currently being received for any of the above? Yes	Nonny other pertinent information
PLEASE NOTE: If a special learning need or condition exists, a copy of the diagnomust be provided to St. Gerard Majella School before registration will be finalized	ostic evaluation and recommended accommodations
Are there any other learning considerations needed for this applicant? Yes	No
Does the applicant have any medical issue the school needs to be aware of? Yes If yes, please describe	
Is the applicant currently on any medication that the school needs to be aware of?  If yes, list medication and possible side effects	Yes No

### PARENT INFORMATION

FATHER				
Marital Status:	Married	Divorced	Widowed	Single
	Remarried	If married, name of s	pouse	
Father's Name			Home Telephone _	
Address				
E-mail Address (Please P	rint)			
Religion:			(please specify)	
Employer				
			Business Telephone	
MOTHER				
			2000	
Maritai Status:	Married		Widowed	
	Remarried	If remarried, name	of spouse	
			Home Telephone	
Maiden Name				
Address				
E-mail Address (Please P	rint)			
Religion:	Roman Catholic	Other	(please specify)	
Employer				
Address				
			Business Telephone	
These statements are tru	e and accurate to the be	est of my knowledge.		
Parent Signature				

### Request for Student Records STUDENT INFORMATION DATE OF REQUEST STUDENT LAST NAME FIRST NAME MIDDLE NAME/INITIAL GRADE DATE OF BIRTH PLACE OF BIRTH - CITY STATE CURRENT ADDRESS - STREET NUMBER AND NAME CITY PARENT / LEGAL GUARDIAN INFORMATION (SEE NOTE) LAST NAME FIRST NAME RELATIONSHIP TO STUDENT CURRENT ADDRESS - STREET NUMBER AND NAME STATE ZIP HOME PHONE **LAST NAME** FIRST NAME RELATIONSHIP TO STUDENT CURRENT ADDRESS - STREET NUMBER AND NAME STATE ZIP HOME PHONE I/WE HEREBY REQUEST THAT RECORDS FOR THE STUDENT IDENTIFIED ABOVE BE PROVIDED TO THE SCHOOL IDENTIFIED BELOW. I CERTIFY THAT AS PARENT/LEGAL GUARDIAN AND/OR STUDENT, I HAVE THE LEGAL RIGHT TO AUTHORIZE THE RELEASE OF THIS INFORMATION. NOTE: THE AUTHORIZATION OF BOTH THE PARENT/GUARDIAN AND THE STUDENT ARE REQUIRED FOR A CURRENTLY ENROLLED STUDENT WHO IS 18 YEARS OLD OR OLDER. A PERSON WHO IS 18 YEARS OLD OR OLDER AND NO LONGER ATTENDING THE SCHOOL HAS THE SOLE RIGHT TO AUTHORIZE RELEASE OF RECORDS. SIGNATURE SIGNATURE THE RECORDS REQUESTED INCLUDE THE FOLLOWING: CUMULATIVE RECORD OF GRADES, ATTENDANCE, AND STANDARDIZED TEST SCORES SPECIAL NEEDS EVALUATION, DIAGNOSTIC REPORT, AND CURRENT PRESCRIPTIONS FOR ADJUSTMENTS IMMUNIZATION RECORD, VISION AND HEARING SCREENING, AND SPECIAL HEALTH CARE NEED INFORMATION RECORDS REQUESTED FROM: SCHOOL NAME TELEPHONE ADDRESS ZIP SEND RECORDS TO: SCHOOL NAME TELEPHONE CITY STATE THE SCHOOL, FOLLOWING ITS ESTABLISHED POLICY, MAY WITHHOLD THE TRANSFER OF INFORMATION IF THERE IS AN UNPAID TUITION BALANCE OR OTHER FINANCIAL OBLIGATION.

### St. Gerard Majella Parish Registration

Today's	Date	/	/

Please Print	Adult #1	Adult #2
Title (circle one)	Mr. Mrs. Miss Ms. Dr. Other	Mr. Mrs. Miss Ms. Dr. Other
Name (first middle last)		
Perferred/Nickname		
Maiden Name		
Gender	Male Female	Male Female
Birthday	Date//	Date/
Street Address		
City, State Zip		
Preferred Email Address		
Marital Status (circle one)	Single Married Divorced	
Date Married	Date	
Home Phone	( ) - unlist	ted? Y N
Cell Phone	( ) - unlisted? Y N	( ) - unlisted? Y N
Work Phone	( ) -	( ) -
Occupation		
Employer		
Religion		
Baptism	Yes No	Yes No
First Communion	Yes No	Yes No
Confirmation	Yes No	Yes No
Marriage blessed by the Catholic Church	Yes	No
Are you interested in automatic w	ithdrawal contributions?	Yes No
Do you want Information about ou	ur full-time School?	Yes No
Do you want information about ou	ur parish school of religion?	Yes No
Do you have a household member benefit from a visit from one o		Yes No
Previous Parish		
Telephone Number:		Continue other side

### Dependent Children

Child #1					
Name (First & Last)	Gender	Birthdate		School	Grade
Baptized YNDate	<u></u>	Church of Baptism :			
First Communion Y N		Confirmation Y	_ No	_	
Child #2	Gender	Distributes	1	Cobool	
Name (First & Last)	Genuer	Birthdate		School	Grade
Baptized Y N Date		Church of Baptism :	<u> </u>		
First Communion Y N		Confirmation Y	No	_	
Child #3					
Child #3	Condor	Diethdata	<u> </u>	Cabaci	- Contract
Name (First & Last)	Gender	Birthdate		School	Grade
Baptized Y N Date	JJ	Church of Baptism :			
First Communion YN		Confirmation Y	No		***************************************
Child #4					
Name (First & Last)	Gender	Birthdate		School	Crada
ivaine (First & Last)	Gender	birtinuate	-	SCHOOL	Grade
Baptized Y N Date	JJ_	Church of Baptism :			
First Communion Y N		Confirmation Y	No	-	
Adult #3 Relationship to you_					
***************************************					
Name (first last)					
Gender	Male	Female		.,	
Birthday	Date:				
Marital Status		Single Marrie	d Divorce	Widow Separated	
Religion					
Baptism		YesNo			
First Communion		YesNo	······································		
Confirmation		Yes No			
Additional needs or comments:				·	

### APT - GREEN/GOLD Weekly Raffle – 2021/22

As an alternative way to raise additional funds to secure school programs and to help keep tuition at a minimum, the Alliance of Parents and Teachers (APT) organizes a raffle each spring. This APT fundraising initiative **replaces** the multiple, door to door Innisbrook Wrapping Paper sales, magazine drives, and Entertainment book sales that families used to be responsible for. The raffle has been very successful. Over \$55,000.00 is raised each year to assist in funding school activities and improvements to the school campus that directly enhance the learning experience of our students.

 All new & returning registering families are required to participate.

### 2021/22 RAFFLE SPECIFICS:

- · ALL PROCEEDS BENEFIT THE SCHOOL!
- Every SGM school family is responsible for selling a minimum of eight (8) \$25 raffle tickets.
- Sales will start <u>Friday July 23, 2021</u> and will end at on <u>Friday</u>, <u>August 6, 2021</u>.
  - The raffle drawings begin the first week of the new school year and continue through the last Monday that school is in session in May.
  - The first Monday of each month the raffle committee will pick a winner and that winner will receive a cash prize of \$250. Each subsequent Monday in the month a different winner will receive a cash prize of \$75.

**BONUS:** If you win the cash prize for the week your ticket is automatically reentered for the following Mondays!!!!

### GOAL:

### 2,200 tickets sold = \$55,000

- Tickets will be sold via GoRaiseDough.com, an organization that administers online raffle ticket sales. Tickets may be purchased with credit cards!
- All families will receive an email from GoRaiseDough.com explaining how to register along with an email format to send to potential buyers.
- Paper tickets will be available by request only for those who have buyers not on the Internet. Please contact Amanda Wolf for paper tickets wolfamanda2015@gmail.com

### SAFE ENVIRONMENT USER REGISTRATION

### Got to https://www.preventandprotectstl.org

Click "Register" below the LOG IN button (image at right).

Enter the passcode stiprotect when prompted.

Select the type of location where you are a volunteer or employee

- Parish or Parish School
- Non-Parish School or Program
- Archdiocesan Agency
- Non-Archdiocesan Organization

Select the specific location by name.

Click the roles associated with your employment/service at that location.

If you are active at only one location, this will be your "primary" location.

If you are active at more than one location, click the ADD PARISH/LOCATION button and repeat the steps above. With more than one location, please click the "This is my main/primary location" circle to indicate where you are employed or, if you are a volunteer, where most of your ministry or service is performed.

Complete your personal information. Please enter your **legal first name** for the purposes of the background screening.

Create a username, password and password clue.

Agree to the Terms of Use and click SUBMIT.

You will then be prompted to submit information for a background screening, register for a Protecting God's Children workshop\*, view two online training modules, and agree to the Code of Ethical Conduct.

\*If you have previously attended a PGC workshop, the system will find and ask you to confirm your previous record of attendance. You will not be prompted to register for an upcoming workshop.

Use may use the links in your approval checklist to access these requirements. These steps may be completed all at once or may be completed separately at your convenience. You will receive an automated email weekly to remind you which requirements are outstanding. When all compliance requirements have been completed, your account will be approved and you will be clear to work with minors and vulnerable adults.

Username		Username
Password		Password
Remember this account		Remember this account
LOG IN		LOG IN
Forgot Password Register	er	Forgot Password Regist

LOG IN

✓ Register onto the site
 Submit New Background Check
 Complete "Protecting God's Children" training
 Complete "Mandated Reporter" training
 Complete "Code of Conduct" training
 Sign "Code of Conduct"

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List Dates (month - day - year)

1 <sup>st</sup> 2 <sup>nd</sup> 3 <sup>rd</sup> 4 <sup>th</sup> 5 <sup>th</sup>												
Type of vaccine	DTaP/DTP (Diphtheria, Tetanus, Purtussis)	DT	Td	Val/VaO (oiloq)	MMR (Measles, Mumps, Rubella)	Measles	Mumps	Rubella	HIB	TB Test (type & result)	Hepatitis B	Varicella (chicken pox vaccine)

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## THIS FORM MUST BE RETURNED TO THE SCHOOL OFFICE BY:

School Year: 2021-- 2022

## **Physical Examination Form**

	Sex:	ardian:	:e:	ne #:
Student's Name:	Birth Date:	Parent/Legal Guardian:	Physician's Name:	Physician's Phone #:

### To Parent/Legal Guardian:

In accordance with the recommendations of the St. Louis Archdiocese Health Advisory Committee, all children are expected to have a complete physical examination upon entrance to kindergarten, 3<sup>rd</sup> grade, 6<sup>th</sup> grade, 9<sup>th</sup> grade, and all newly enrolled students who have not had a physical examination within the past 12 months.

This form is provided for the convenience of your child's physician. At the time of the examination please have your physician complete and sign this form. It is expected that each student have this form on file at school by the first day of school.

School Name: St. Gerard Majella

School Address: 2005 Dougherty Ferry Road, Kirkwood MO 63122

School Phone: (314) 822-8844

# Physical Examination Form - St. Gerard Majella

### Chest: Head: Neck: Eyes: Skin: Ears: heart problems distance ) Contacts Has the allergy ever required emergency action? (explain) bed wetting eating bowel Medical History (to be completed by parent) Date of last seizure: wear at school 200 0 0 2 9 0 2 2 0 0 Triggered by: yes [ ] o yes Allergies: (drugs, food, insects, pollens) (reading\_ Diagnosed by physician (date): menstrual history left Other Health Concerns: Ears: Frequent infections Hearing Difficulty (explain) Other Medication/Inhaler: 2 ° Freatments/Medications: Diabetes bleeding sleeping oladder dental Hearing Aid: right\_ Reasons for taking: Describe Seizure: Eyes: Glasses\_ Seizures: Yes Asthma: Yes Medication: ou 🗆 ou 🗖 0 0 0 0 2 2 Please list: Other

### Physical Examination (to be completed by physician) Respiration: Left **Urinalysis**: Fail Right Chronic conditions and treatment: Pulse: Weight: Physiologic Measurements: Growth Measurements: General Appearance: Hearing Test: Pass Nose/Mouth/Throat: Neurological Exam: Dietary restrictions: Back & Extremities: Both Blood pressure: Physical Exam: Temperature: Vision Test: Genitalia: Abdomen: Height:

Other illness, injury, or health problem that might affect performance at school:

Date of Exam:

S

Should physical activity be restricted? Yes

phobias(fears)

If yes, specify degree:

Other restrictions:

lungs TB exposure

D yes [D yes ]

sickle cell anemia

bee allergy

Explain:

blood disorder

neurological

D 2 0 ou 🗆 0

nead aches

orthopedic

0 | | 2 0 -

blood pressure

Preferential Seating:

Signature: