



**ARCHDIOCESE OF ST. LOUIS**  
Office of Child and Youth Protection

## SAFE ENVIRONMENT USER REGISTRATION

Go to <https://www.preventandprotectstl.org>

Click "Register" below the LOG IN button (image at right).

Enter the passcode stlprotect when prompted.

Select the type of location where you are a volunteer or employee

- Parish or Parish School

Select the specific location by name

- St Gerard Majella Parish and School

Click the roles associated with your employment/service at the parish, school, or agency.

If you are active at only one location, this will be your "primary" location.

If you are active at more than one location, click the ADD PARISH/LOCATION button and repeat the steps above. With more than one location, please click the "This is my main/primary location" circle to indicate where you are employed or, if you are a volunteer, where most of your ministry or service is performed.

Complete your personal information. Please enter your **legal first name** for the purposes of the background screening. *There are no credit checks and no soft hits to credit.*

Create a username, password and password clue.

Agree to the Terms of Use and click SUBMIT.

USERNAME CHOSEN: \_\_\_\_\_  
PASSWORD CHOSEN: \_\_\_\_\_

You will then be prompted to submit information for a background screening, register for a Protecting God's Children workshop\*, view two online training modules, and agree to the Code of Ethical Conduct.

\*If you have previously attended a PGC workshop, the system will find and/or ask you to confirm your previous record of attendance. You will not be prompted to register for an upcoming workshop. If, for some reason, it does not match your previous training to this account and you are prompted to register for a class, please register for "PREVIOUSLY ATTENDED-DATE NOT LISTED". We will apply the correct training record to your account.

You may use the links in your approval checklist to access these requirements. These steps may be completed all at once or may be completed separately at your convenience. You will receive an automated email weekly to remind you which requirements are outstanding. When all compliance requirements have been completed, your account will be approved and you will be clear to work with minors and vulnerable adults.

- Register onto the site
- Submit New Background Check
- Complete "Protecting God's Children" training
- Complete "Mandated Reporter" training
- Complete "Code of Conduct" training
- Sign "Code of Conduct"

**Should you need any assistance, please contact:**

Lisa Vorwerk at [parishcre@sgmparish.org](mailto:parishcre@sgmparish.org) or 314-965-3985 (x2818)

### LOG IN

Username

Password

Remember this account

LOG IN

Forgot Password

Register

# Safe Environment (Protecting God's Children)

St. Gerard Majella Parish follows the Archdiocese of St. Louis Safe Environment Program (Protecting God's Children). The program is designed to help protect the youth, elderly, and vulnerable adults of our parish as they participate in activities within our community. This process also provides a layer of protection against the possibility of false accusations for those adults who are involved in our many ministries. If you have any questions, please call Lisa Vorwerk at 314-965-3985 ext. 2818 or email [parishcre@sgmparish.org](mailto:parishcre@sgmparish.org)

**The Prevent and Protect STL document will guide you through the process for becoming compliant.**

- Each individual will be required to complete a background check, participate in a Protecting God's Children Workshop if you have not done so, view the two video modules, and sign the Code of Ethics.
- The password for the Prevent and Protect registration site is sltprotect
- At times the system will hang when completing the background check process. The message indicates that it could take 3 minutes. Some have experienced that it seems to take longer. When they exit that screen and come back into the system the background check was marked as complete.

**If you think you are already in compliance, you may call the parish office to verify your compliance status.** Please contact the Child Safety Coordinator at the parish office if you have any questions: Lisa Vorwerk at 314-965-3985 ext. 2818 or [parishcre@sgmparish.org](mailto:parishcre@sgmparish.org)

## **A Note from Ms. Gintz**

If you are going to work or volunteer around children in any parish-related program you have to be in compliance with the St. Louis Archdiocesan Safe Environment Program. This would include helping with sports, class parties, class field trips, Scouts, etc. I encourage you to be in compliance with this as opportunities arise to help at school and then you will be ready to go!